



INSTITUTE OF CREDIT MANAGEMENT

Certificate in Credit Management Part Three

Updated syllabus to be effective from 1 January 2001

1. Management – Planning, Leading, Organising & Control, Management styles, Management reporting.
 2. Insolvencies & Liquidations. Definitions, Process, Procedure, Proving a claim, Attending meetings & Acting as Judicial Manager.
 3. Law :
 - Courts : Magistrates court, High court, Consumer affairs court, Small claims court, Arbitration court.
 - Applicable Acts / Bills: Open Democracy bill, Debt Collectors Act, Prescription Act, Administration of Estates Act, Retention of documents, Insolvency Act, Agricultural Act, Matrimonial properties Act, Magistrates court Act,
 - Contractual Capacity – all parties, contract performance, contraventions, breach, formalities, & damages.
 - Transfer and termination of personal rights: Cession, delegation, waiver, novation, compromise, set-off, prescription.
 - Usury Act.
 - Credit Agreements Act.
 - Insurance Act
 - Companies Act – Fiduciary duties of directors.
 - Harmful Business Practice Act.
 - Competitions Act.
 - Price Control Act.
 - V.A.T. Act.
 - Promotion of access to information.
 - Insolvency and Sequestration.
 - Emolument Attachment and Garnishee.
 4. ~~Discounting and Factoring.~~ (included in the syllabus for Part 2)
 4. Financial Management.
 5. Handling case studies.
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